



WaterMill®

Master Association

10175 Fortune Parkway, Suite 906 Jacksonville, FL 32256

Phone (904) 483-3092 Fax (904) 570-3102

jskinner@lelandmanagement.com

FINAL NOTICE OF ANNUAL MEMBERSHIP MEETING

Meeting Date: Tuesday, November 13, 2018

Meeting Time: 6:30 PM (Sign in to begin at 6:00 PM)

**Location: Watermill Amenity Center
9351 Argyle Forest Blvd.
Jacksonville, FL 32244**

NOTICE IS HEREBY GIVEN of the Annual Meeting of the Membership. The purpose of the meeting is to conduct any WATERMILL MASTER ASSOCIATION, INC. business as may be lawfully presented to the membership and to elect **two (2) Directors** to the Board. The Directors will serve 2-year terms.

If you are unable to attend this meeting it is very important for you to complete and return your proxy. A pre-addressed, return envelope is enclosed for your convenience. The Watermill ByLaws states in **Amendment #5 Article 6.4** *The presence in person or by proxy at a meeting of Members entitled to cast at least 5% of the votes of the membership shall constitute a quorum for any action governed by these Bylaws. Unless a greater percentage is expressly required, decisions of the members shall be made by a majority of the voting interests represented at a meeting at which a quorum is present.* If you have questions concerning proxies, please contact Jesse Skinner, Association Manager, at (904) 483-3092 or via email to jskinner@lelandmanagement.com.

MEMBERSHIP MEETING AGENDA

Call to Order
Proof of Meeting Notice
Certification of Membership Quorum
Appointment of Election Committee
Nominations from the Floor
Introduction of Candidates
Election
Approval of 2017 Annual Membership Meeting Minutes
Reports from Officers & Committees
Election Results
New Business
Adjournment

BOARD OF DIRECTORS ORGANIZATIONAL MEETING AGENDA

Call to Order
Approval of Minutes
Nominate Officers
Adjournment

The Board of Directors Organizational Meeting will **immediately follow** the Annual Membership Meeting.